

Visual Artist and Craft Maker Awards 2026-27

Easy Read Guidance



Part D – How to Write a CV for VACMA



ALBA | CHRUTHACHAIL



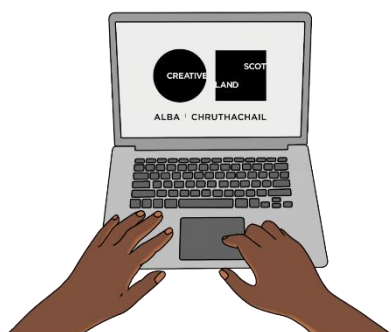
Introduction



If you want to apply to VACMA you must send a **CV** with your application.



You can ask someone to help you write your CV.

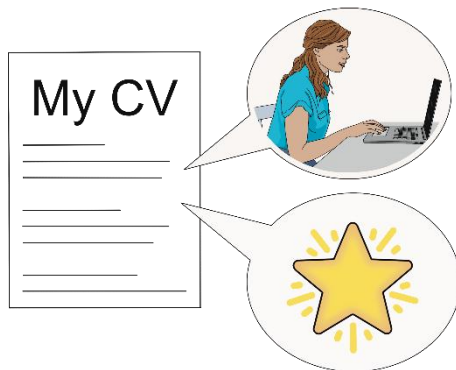


Creative Scotland can pay for someone to help you.



We explain how to ask for access help in **Part A - How to apply for money from VACMA**

What is a CV?

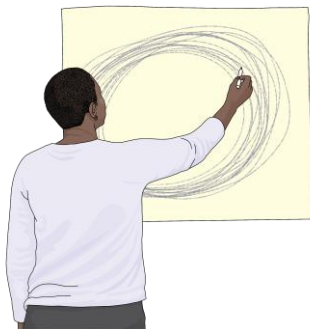


A **CV** is a document about you and your work.



It shows:

- What work you have made.



- Your experience as an artist or maker.



- Where you have shown your work.



- Any training or awards you have had.



In a CV, you should tell us:

- Your name, where you live and how people can get in touch with you.



- Your art website or social media, where we can see your work.



You can also tell us about:

- **Exhibitions**

Write a list of any exhibitions where you showed your work.



- **Collections**

Tell us if your work is in a **collection**. This means that an art collector, gallery or museum bought your work.



- **Prizes and Awards**

Tell us if you have won any prizes or awards for your work.



- **Commissions**

A **commission** is where a person or organisation pays you to make work for them.



- **Writing about your work**

Tell us about any books, newspaper or magazine stories about your work.



- **Residencies**

Tell us about any **residencies** you have done. A **residency** means staying somewhere special to make art or help you grow as an artist.



- **Education**

Tell us about any school or learning you have done.

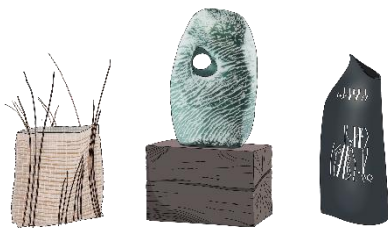


Everyone's CV is different.
Write about your own work
and experience.

Important things to know



- Start with your most recent work at the top.



- Only include things that are about your art or craft.



- You do not need to write about other jobs that are not linked to your art or craft.



You can find more advice in [Artquest's Guide to writing a CV](#).